

**PORT OF SEATTLE**  
**MEMORANDUM**

**COMMISSION AGENDA – STAFF BRIEFING**

**Item No.**                    7b  
**Date of Meeting**        January 12, 2010

**DATE:**            December 10, 2009  
**TO:**              Tay Yoshitani, Chief Executive Officer  
**FROM:**          Ralph Graves, Managing Director, Capital Development  
**SUBJECT:**      Update on Emergency Management Planning - Green River Flooding

This briefing provides an update on the Port’s preparations for potential flooding on the Green River due to reduced capability of the Howard Hansen Dam. Topics include:

- Port planning organization and staff communications measures are in place.
- Procurement and setup of emergency generators for SeaTac International Airport are complete.
- Priorities and procedures for responding to public and private requests for real estate facilities to relocate from the flood-threatened zone are in place. Five formal requests have been received.
- The Port has agreed in principal to enter into an agreement with King County for emergency use of the Smith Cove Cruise Terminal. Initial negotiations meetings were held Dec. 18<sup>th</sup>.
- Internal accounting project codes have been established for tracking expenditures of time and materials for current planning, and future response and recovery activities for all Divisions
- An Employee Emergency Notification line is established for personnel to ascertain operating conditions in their facilities (206-787-3700)
- Meetings are scheduled to determine pay policies for employees impacted by flooding in their homes – PTO vs EIL